

Company registration number SC261263 (Scotland)

**SCOTTISH CYCLISTS' UNION**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

# SCOTTISH CYCLISTS' UNION

## COMPANY INFORMATION

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### Directors

C Allanach  
D Clayton  
F Cockburn  
M A Cooke  
K Gilchrist  
N M Holl  
N A Rennie  
J E A Watt  
M Gill (Appointed 5 November 2022)  
M Everett (Appointed 26 November 2022)  
P Ward (Appointed 26 November 2022)

### Secretary

K S McCue-Dick

### Company number

SC261263

### Registered office

Sir Chris Hoy Velodrome  
1000 London Road  
Glasgow  
United Kingdom  
G40 3HG

### Accountants

Azets  
Exchange Place 3  
Semple Street  
Edinburgh  
United Kingdom  
EH3 8BL

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# SCOTTISH CYCLISTS' UNION

## CONTENTS

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	<b>Page</b>
Directors' report	1
Accountants' report	2
Income and expenditure account	3
Balance sheet	4
Notes to the financial statements	5 - 9

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# SCOTTISH CYCLISTS' UNION

## DIRECTORS' REPORT

### FOR THE YEAR ENDED 31 MARCH 2023

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The directors present their annual report and financial statements for the year ended 31 March 2023.

#### Directors

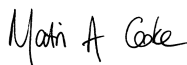
The directors who held office during the year and up to the date of signature of the financial statements were as follows:

C Allanach	
T Bishop	(Resigned 25 May 2022)
D Clayton	
F Cockburn	
M A Cooke	
K Gilchrist	
N M Holl	
S Hutchinson	(Resigned 26 November 2022)
J McCallum	(Resigned 26 November 2022)
N A Rennie	
J E A Watt	
M Gill	(Appointed 5 November 2022)
M Everett	(Appointed 26 November 2022)
P Ward	(Appointed 26 November 2022)

#### Small companies exemption


This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

On behalf of the board



.....  
M A Cooke

**Director**



.....  
J E A Watt

**Director**

Date: 29 August 2023  
.....

# SCOTTISH CYCLISTS' UNION

## ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF SCOTTISH CYCLISTS' UNION FOR THE YEAR ENDED 31 MARCH 2023

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In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Scottish Cyclists' Union for the year ended 31 March 2023 which comprise the income and expenditure account, the balance sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at <https://www.icaew.com/regulation>.

As a member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/en/membership/regulations-standards-and-guidance>.

This report is made solely to the board of directors of Scottish Cyclists' Union, as a body, in accordance with the terms of our engagement letter dated 12 April 2023. Our work has been undertaken solely to prepare for your approval the financial statements of Scottish Cyclists' Union and state those matters that we have agreed to state to the board of directors of Scottish Cyclists' Union, as a body, in this report in accordance with ICAEW Technical Release 07/16 AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Scottish Cyclists' Union and its board of directors as a body, for our work or for this report.

It is your duty to ensure that Scottish Cyclists' Union has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and surplus of Scottish Cyclists' Union. You consider that Scottish Cyclists' Union is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of Scottish Cyclists' Union. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.



**Azets**

**Accountants**

26 September 2023

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Exchange Place 3  
Semple Street  
Edinburgh  
United Kingdom  
EH3 8BL

# SCOTTISH CYCLISTS' UNION

## INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

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	<b>2023</b>	<b>2022</b>
	£	£
<b>Income</b>	3,074,970	2,777,446
Cost of sales	(2,527,752)	(2,415,543)
	<hr/>	<hr/>
<b>Gross surplus</b>	547,218	361,903
Administrative expenses	(524,863)	(339,955)
	<hr/>	<hr/>
<b>Operating surplus</b>	22,355	21,948
Interest receivable and similar income	4,646	120
	<hr/>	<hr/>
<b>Surplus before taxation</b>	27,001	22,068
Tax on surplus	(883)	(23)
	<hr/>	<hr/>
<b>Surplus for the financial year</b>	<u>26,118</u>	<u>22,045</u>

# SCOTTISH CYCLISTS' UNION

## BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
<b>Fixed assets</b>					
Investments	5		1		1
<b>Current assets</b>					
Debtors	7	360,627		400,129	
Cash at bank and in hand		833,337		1,136,815	
		<u>1,193,964</u>		<u>1,536,944</u>	
<b>Creditors: amounts falling due within one year</b>	8	<u>(836,627)</u>		<u>(1,205,725)</u>	
<b>Net current assets</b>			<u>357,337</u>		<u>331,219</u>
<b>Net assets</b>			<u><u>357,338</u></u>		<u><u>331,220</u></u>
<b>Reserves</b>					
Income and expenditure account			<u>357,338</u>		<u>331,220</u>
<b>Members' funds</b>			<u><u>357,338</u></u>		<u><u>331,220</u></u>

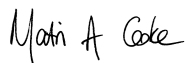
For the financial year ended 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the board of directors and authorised for issue on 29 August 2023 and are signed on its behalf by:



.....  
M A Cooke  
Director



.....  
J E A Watt  
Director

Company Registration No. SC261263

# SCOTTISH CYCLISTS' UNION

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

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### 1 Accounting policies

#### Company information

Scottish Cyclists' Union is a private company limited by guarantee incorporated in Scotland. The registered office is Sir Chris Hoy Velodrome, 1000 London Road, Glasgow, United Kingdom, G40 3HG.

#### 1.1 Accounting convention

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the requirements of the Companies Act 2006 as applicable to companies subject to the small companies regime. The disclosure requirements of section 1A of FRS 102 have been applied other than where additional disclosure is required to show a true and fair view.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

The company has taken advantage of the exemption under section 399 of the Companies Act 2006 not to prepare consolidated accounts, on the basis that the group of which this is the parent qualifies as a small group. The financial statements present information about the company as an individual entity and not about its group.

#### 1.2 Going concern

The directors have considered a period of at least twelve months from the date on which these financial statements have been signed and having considered all information available to them, believe it appropriate to prepare the financial statements on a going concern basis.

This assessment of going concern includes consideration of the current inflationary pressures impacting on costs. The directors are satisfied that it has adequate resources to continue to operate for the foreseeable future.

#### 1.3 Income and expenditure

Turnover is recognised at the fair value of the consideration received or receivable for goods and services provided in the normal course of business, and is shown net of VAT and other sales related taxes. The fair value of consideration takes into account trade discounts, settlement discounts and volume rebates.

When cash inflows are deferred and represent a financing arrangement, the fair value of the consideration is the present value of the future receipts. The difference between the fair value of the consideration and the nominal amount received is recognised as interest income.

#### 1.4 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Office equipment, fixtures and fittings	15% - 33% on cost
Cycling equipment	33% - 50% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is credited or charged to surplus or deficit.



# SCOTTISH CYCLISTS' UNION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

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### 1 Accounting policies

(Continued)

#### 1.5 Fixed asset investments

Interests in subsidiaries, associates and jointly controlled entities are initially measured at cost and subsequently measured at cost less any accumulated impairment losses. The investments are assessed for impairment at each reporting date and any impairment losses or reversals of impairment losses are recognised immediately in surplus or deficit.

A subsidiary is an entity controlled by the company. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

#### 1.6 Cash and cash equivalents

Cash and cash equivalents are basic financial assets and include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.7 Financial instruments

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### **Classification of financial liabilities**

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

#### **Basic financial liabilities**

Basic financial liabilities, including creditors, bank loans, loans from fellow group companies and preference shares that are classified as debt, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

# SCOTTISH CYCLISTS' UNION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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### 1 Accounting policies

(Continued)

#### 1.8 Taxation

The tax expense represents the sum of the tax currently payable and deferred tax.

##### **Current tax**

The tax currently payable is based on taxable profit for the year. Taxable profit differs from net profit as reported in the profit and loss account because it excludes items of income or expense that are taxable or deductible in other years and it further excludes items that are never taxable or deductible. The company's liability for current tax is calculated using tax rates that have been enacted or substantively enacted by the reporting end date.

##### **Deferred tax**

Deferred tax liabilities are generally recognised for all timing differences and deferred tax assets are recognised to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits. Such assets and liabilities are not recognised if the timing difference arises from goodwill or from the initial recognition of other assets and liabilities in a transaction that affects neither the tax profit nor the accounting profit.

The carrying amount of deferred tax assets is reviewed at each reporting end date and reduced to the extent that it is no longer probable that sufficient taxable profits will be available to allow all or part of the asset to be recovered. Deferred tax is calculated at the tax rates that are expected to apply in the period when the liability is settled or the asset is realised. Deferred tax is charged or credited in the profit and loss account, except when it relates to items charged or credited directly to equity, in which case the deferred tax is also dealt with in equity. Deferred tax assets and liabilities are offset when the company has a legally enforceable right to offset current tax assets and liabilities and the deferred tax assets and liabilities relate to taxes levied by the same tax authority.

#### 1.9 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to profit or loss on a straight line basis over the term of the relevant lease except where another more systematic basis is more representative of the time pattern in which economic benefits from the leased assets are consumed.

#### 1.10 Government grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

Government grants relating to turnover are recognised as income over the periods when the related costs are incurred. Grants relating to an asset are recognised in income systematically over the asset's expected useful life. If part of such a grant is deferred it is recognised as deferred income rather than being deducted from the asset's carrying amount.

#### 1.11 Retirement benefit

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

#### 1.12 Interest income

Interest income is recognised in profit or loss using the effective interest method.

# SCOTTISH CYCLISTS' UNION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

### 2 Judgements and key sources of estimation uncertainty

In the application of the company's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Employees

The average monthly number of persons (including directors) employed by the company during the year was:

	2023 Number	2022 Number
Total	49	45

Due to a significant number of roles being part time, the full time employee equivalent is 36 (2022: 33).

### 4 Tangible fixed assets

	Office equipment, fixtures and fittings £	Cycling equipment £	Total £
<b>Cost</b>			
At 1 April 2022 and 31 March 2023	64,403	42,268	106,671
<b>Depreciation and impairment</b>			
At 1 April 2022 and 31 March 2023	64,403	42,268	106,671
<b>Carrying amount</b>			
At 31 March 2023	-	-	-
At 31 March 2022	-	-	-

### 5 Fixed asset investments

	2023 £	2022 £
Investment in subsidiary	1	1

### 6 Subsidiaries

Details of the company's subsidiaries at 31 March 2023 are as follows:

# SCOTTISH CYCLISTS' UNION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

### 6 Subsidiaries (Continued)

Name of undertaking	Registered office	Nature of business	Class of shares held	% Held Direct
Scottish Cycling Events Limited	UK	Dormant	Ordinary	100.00

### 7 Debtors

	2023 £	2022 £
<b>Amounts falling due within one year:</b>		
Trade debtors	185,980	190,887
Other debtors	128,223	110,577
Prepayments and accrued income	46,424	98,665
	<u>360,627</u>	<u>400,129</u>

### 8 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	61,453	206,957
Corporation tax	883	23
Other taxation and social security	37,974	34,946
Deferred income	461,056	698,131
Other creditors	33,046	6,193
Accruals	242,215	259,475
	<u>836,627</u>	<u>1,205,725</u>

### 9 Members' liability

The company is limited by guarantee, not having a share capital and consequently the liability of members is limited, subject to an undertaking by each member to contribute to the net assets or liabilities of the company on winding up such amounts as may be required not exceeding £1.

### 10 Operating lease commitments

At the reporting end date the company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, as follows:

	2023 £	2022 £
	-	8,446
	<u>-</u>	<u>8,446</u>

# SCOTTISH CYCLISTS' UNION

## DETAILED TRADING AND INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

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		2023		2022
	£	£	£	£
<b>Income</b>				
Membership		355,109		502,957
Grants		919,551		919,550
Development & education		805,854		283,348
Performance		77,536		16,558
Developing mountain biking		650,118		734,559
Other income		266,802		320,474
		<hr/>		<hr/>
		3,074,970		2,777,446
<b>Cost of sales</b>				
Membership costs	158,483		328,814	
Development & education	1,195,582		828,172	
Performance costs	494,141		484,543	
Developing mountain biking	679,546		774,014	
	<hr/>		<hr/>	
Total cost of sales		(2,527,752)		(2,415,543)
		<hr/>		<hr/>
<b>Gross surplus</b>	17.80%	547,218	13.03%	361,903
<b>Administrative expenses</b>				
Corporate services		(524,863)		(339,955)
		<hr/>		<hr/>
<b>Operating surplus</b>		22,355		21,948
<b>Interest receivable and similar income</b>				
Bank interest received	4,646		120	
	<hr/>		<hr/>	
		4,646		120
		<hr/>		<hr/>
<b>Surplus before taxation</b>	0.88%	27,001	0.79%	22,068
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