

Minutes



Commissaire Commission - 010

Monday 19 January 2026, Online, 18.30-19.30

In attendance: Chair Colin Chisholm (CC), Andrea Lockhart (AL), Des McCrum (DM) - Commission members, Ruth Hall (RH) -SC Workforce Officer, Jill Herbert (JH1) – SC Administrator, Tarn Fynn – SC Events Manager

Apologies: Gavin Clark (GC), Janette Hazlett (JH)

Item	
1	Welcome, introductions & apologies
2	Declarations of interest No declarations of interest.
3	1. Scottish Cycling & British Cycling Conference Updates RH and TF provided an update on Scottish Cycling Officials Conference planning. There have been 30 sign-ups so far. Attendees from Scottish Cycling will include TF, FJ, RH, JH and if available potentially the new Work Force Officer will be in attendance also. 2. Agenda Overview <ul style="list-style-type: none">• FJ and TF to deliver the conference welcome and updates on Scottish Cycling news and Technical Regulations.• Practical workshop delivered by Dan Gerrard on strengthening teamworking and leadership skills.• Breakout Sessions: discipline-specific sessions with road being led by Kevin Sturgeon• British cycling update: delivered by Nigel-Powell Clarke and Phil Banton, including risk updates and information on the new racing pathway developments. 4. Dan Gerrard Session <ul style="list-style-type: none">• TF shared that most scenarios that commissaires have raised around giving and receiving feedback have been passed to Dan, however, if there are anymore that the group can think of to pass to TF.• CC shared a specific scenario with the group which TF and RH confirmed a version has been passed onto Dan. 3. Breakout Session Logistics <ul style="list-style-type: none">• CC asked on how the attendees will choose the breakout sessions with RH sharing that attendees will choose the most relevant session based on what they are currently learning in their commissaire journey.• Only one room available; breakout areas may use tables, outside space, or the closed café.• DM will use a laptop, and Kevin Sturgeon has requested a screen.• A projector has been requested by CC.

	<p>4. Off-Road Discipline Breakout Content</p> <ul style="list-style-type: none"> • AL will lead off-road breakout session • CC asked about focusing more on Mountain Bike in the session as it is the next upcoming season and should the session also touch on Gravel, Enduro. TF requested that Enduro and Gravel should be mentioned but with a more generic focus on how they cross over with some of the nuances between them mentioned. Also to think about who attends the session and what their off-road interests might be. • There was discussion around Pump Track and should this be included with TF sharing that as this discipline has more of a coach-led focus, there does not need to be a discussion on this in the session. <p>5. Venue & Timing</p> <ul style="list-style-type: none"> • Building opens at 9:00am. Venue: Dewars Centre with large car park; room overlooks curling rink. Train station is nearby. Tea and Coffee will be provided. <p>6. Workforce Officer Recruitment Update and RH availability before secondment</p> <ul style="list-style-type: none"> • Interviews are taking place on Tuesday 27th of January with 6 applications currently received. New staff member expected to start ASAP. • RH will start in her secondment job on the 2nd of February. However, RH will be back to do the full preparation for the Officials Conference and other Commissaire duties in the lead up to her starting.
<p>6</p>	<p>Any Other Business</p> <p>DM asked RH if SC had any Commissaire trainee bibs.</p> <ul style="list-style-type: none"> • RH has asked Chloe at British Cycling where it was shared that previously some were sent up to Scotland quite a long time ago, but we do not know where they are. DM will speak to Chloe about obtaining more. <p>BC Website Navigation</p> <p>The group discussed the current challenges with logging into the new British Cycling digital platform particularly around multiple logins for parents. TF shared this is currently being looked at by British Cycling with urgency.</p>
<p>8</p>	<p>Date of next meetings</p> <p>This will be arranged by the new Workforce Officer who will be in touch when they start.</p>