

Scottish Cycling Performance Pathway - Cluster Safeguarding



Scottish Cycling are committed to ensuring the safety, wellbeing, and protection of individuals involved in the sport of cycling in Scotland. The primary aim of Scottish Cycling Safeguarding is to prevent any form of harm, abuse, or exploitation within the cycling community. This includes physical, emotional, and sexual abuse, as well as neglect or any other inappropriate behaviour.

Scottish Cycling works closely with various partners, including clubs, coaches, officials, volunteers, and other stakeholders, to ensure that everyone involved in the sport understands their responsibilities and obligations in safeguarding the well-being of participants.

Scottish Cycling Performance Development Pathway encourages the coordination of Cluster activity, where riders and coaches, from different clubs, can come together to support rider development. The benefits of Clusters activities include:

- Additional development opportunities for riders and coaches.
- Progressive development opportunities for riders and coaches.
- Sharing of workload for clubs / coaches.

There are two types of Cluster activities, as outlined below:

Development Clusters

- Development Clusters provide opportunities for riders who are racing, both experienced and inexperienced.
- Content of Development Clusters will normally include a focus on fundamental racing skills and require a progressive level of physical effort.
- Development Clusters will be delivered by clubs on the ground, but the coordination of these sessions will be supported by Scottish Cycling.
- As Development Clusters are promoted as an extension of Scottish Cycling Performance Pathway, they are required to adhere to following processes that support safeguarding:
 - Contact details of the Wellbeing and Protection Officers (WPO) at Scottish Cycling made available.
 - All coaches / volunteers carrying out regulated work are required to have Scottish Cycling added to their PVG (Protecting Vulnerable Groups) membership.
 - Contact details of WPO's shared with participants during registration process.

Club Clusters

- Club Clusters provide opportunities for riders of all levels of ability.
- Content of Club Clusters will be dependent on the needs of participants.
- Club Clusters will be delivered and coordinated by clubs.
- Club Clusters are required to adhere to following processes that support safeguarding:
 - Contact details of Wellbeing and Protection Officers (WPO) from each club involved with the club cluster are made available.
 - All coaches / volunteers carrying out regulated work are required to have their club added to their PVG membership.
 - Contact details of WPO's shared with participants during registration process.

Either type of Cluster session should create an agreement to ensure that Wellbeing and Protection is considered and agreed by all those involved. Template agreements can be found at Appendix 1 – Club Cluster Sessions, Appendix 2 Development Cluster Sessions.

Further consideration should be given to:

- Codes of Conduct to ensure expectations and standards are set for the duration of the activity. Clusters could adopt their Club Codes of Conduct, or adapt these templates at Practice Note 15: [Child Wellbeing & Safeguarding Policy – Appendices and Practice Notes – Scottish Cycling](#)

- Recruitment and Training. Scottish Cycling promotes safe recruitment practices, ensuring those appointed are competent to fulfil their role. Further information can be found at Appendix 3: [Child Wellbeing & Safeguarding Policy – Appendices and Practice Notes – Scottish Cycling](#).
- Reporting and Response: For guidance on reporting and responding to concerns, please follow instruction on the [Responding to Concerns](#) page of our website.

If you have any questions related to the safeguarding please contact – Scottish Cycling Lead Safeguarding Officer, James Bracher: wpo@scottishcycling.org.uk, or Performance Programme Manager Maddy Watson - madeleine.watson@scottishcycling.org.uk

Appendix 1: Template Club Cluster Agreement

NAME OF CLUB CLUSTER SESSIONS

Collaboration Agreement between: INSERT CLUB NAMES

PURPOSE: This agreement is intended to set out how **NAMES OF CLUBS** will work together to incorporate good safeguarding practice into Cluster Sessions.

The detail in this document will be reviewed at least annually, or prior to each block of sessions. All clubs agree to ensure that the safety and wellbeing of those involved is at the heart of all sessions, and acknowledge that there is an [elevated risk of safeguarding issues occurring in a performance environment](#).

VENUE: STATE VENUE, OR VENUES WITH RELEVANT DATES OF USE.

Each club is responsible for the following:

- The provision of coaches/leaders who are suitably qualified, are members of the PVG scheme with the relevant employer for this activity and have an up-to-date Child Wellbeing and Protection in Sport training certificate.
- Ensuring that the details of their clubs respective Wellbeing and Protection Officer(s) are shared with all attendees at the session.

Collectively, the Cluster Session Organiser is responsible for:

- Registration and attendance at the sessions being managed via a platform (such as Spond) that all Clubs will have access to, ensuring that Coaches can access registers and emergency contact details readily.
- Ensuring the sessions adhere to the [Scottish Cycling Wellbeing and Protection Policy](#).
- Ensuring sessions meet the Scottish Cycling Cluster Safeguarding Guidance.

This collaboration agreement was agreed on INSERT DATE HERE by the following representatives of the clubs:

INSERT NAME HERE of XXX Club

INSERT NAME HERE of XXX Club

INSERT NAME HERE of XXX Club

NAME OF DEVELOPMENT CLUSTER SESSIONS

Collaboration Agreement between: Scottish Cycling and INSERT CLUB NAMES

PURPOSE: This agreement is intended to set out how Scottish Cycling and **NAMES OF CLUBS** will work together to incorporate good safeguarding practice into Development Cluster Sessions.

The detail in this document will be reviewed at least annually, or prior to each block of sessions. All clubs agree to ensure that the safety and wellbeing of those involved is at the heart of all sessions, and acknowledge that there is an [elevated risk of safeguarding issues occurring in a performance environment](#).

VENUE: STATE VENUE, OR VENUES WITH RELEVANT DATES OF USE.

Scottish Cycling is responsible for the following:

- The provision of coaches/leaders who are suitably qualified, are members of the PVG scheme with Scottish Cycling as an employer for this activity and have an up-to-date Child Wellbeing and Protection in Sport training certificate.
- Ensuring that the details of the Scottish Cycling Wellbeing and Protection Officer, and/or Performance Coordinator are shared with all attendees at the session.

Collectively, the Cluster Session Organiser is responsible for:

- Registration and attendance at the sessions being managed via a platform (such as Spond, British Cycling system) that all Clubs will have access to, ensuring that Coaches can access registers and emergency contact details readily.
- Ensuring the sessions adhere to the [Scottish Cycling Wellbeing and Protection Policy](#).
- Ensuring sessions meet the Scottish Cycling Cluster Safeguarding Guidance.

This collaboration agreement was agreed on INSERT DATE HERE by the following representatives of the clubs:

INSERT NAME HERE of Scottish Cycling Staff Member

INSERT NAME HERE of XXX Club

INSERT NAME HERE of XXX Club